

沙田 302 管理有限公司

S.T. 302 Management Limited

地址：新界沙田安景街 19 至 21 號地下

電話：2646 1859 傳真：2637 6131

本公司檔號：ST302/NTT/348/16/DY

致：碧濤花園第一期各業戶

通 告

有關：裝修單位保險事宜

承接於 2016 年 11 月 26 日業主周年大會上公布，本苑所有單位進行裝修期間，必須購買「裝修保險」以保障業戶「個人公眾責任」之部份，詳情如下：

- 1) 保險保障金額不少於港幣 1 仟萬；
- 2) 保險受保人需附加「沙田 302 管理有限公司」及「碧濤花園第一期業主立案法團」；
- 3) 請於開始裝修工程 3 天前呈交有關副本予管理處存檔；
- 4) 如裝修期超出原定申請時間，單位業主必須在原裝修工程完工期 7 天前，向管理處申請延期及在原裝修工程完工期 3 天前，呈交延期保單副本予管理處存檔。
- 5) 如管理處在未收到裝修單位有效之保單時，本處及保安人員有權禁止工人進入大廈屋苑

如有任何疑問，請致電 2646 1859 與本處職員聯絡。

碧濤花園第一期管理處

2016 年 12 月 7 日

Date: 7th December, 2016

To: All Residents of Pictorial Garden Phase I

NOTICE

Re: Insurance for decoration premises

According to the announcement of Annual General Meeting on 26 November, 2016, all owners must purchase the decoration insurance to cover public liability within decoration work period. The details of decoration insurance are shown as below:

- 1) The indemnity of the decoration insurance should not less than HK\$10,000,000;
- 2) The insurer must include "ST 302 MANAGEMENT LIMITED" and "The Incorporated Owners of Pictorial Garden Phase 1";
- 3) Please submit the copy of cover note to management office at least 3 working days before the decoration works start;
- 4) If the decoration work will be extended, please apply and inform Management office at least 7 working days and submit a copy of the renewal insurance to the Management Office 3 days ago.
- 5) If Management office have not received a valid insurance cover note from decoration unit, Management office and security staff have a right to prohibit workers entering the estate.

Should you have any enquiries, please contact our staff at 2646 1859 during office hours.



Management Office of Pictorial Garden Phase I